

# Simplify FOIA and Public Records Compliance

Zoom Compliance Manager helps maximize productivity and reduce compliance risk for State and Local Agencies

State and local agencies rely heavily on platforms like Zoom for meetings, collaboration, and citizen engagement. However, ensuring compliance with strict regulations—such as the Freedom of Information Act (FOIA) and similar state-specific public records laws—demands robust search capabilities.

Zoom Compliance Manager (ZCM), powered by Theta Lake, enables automatic capture, archiving, and efficient retrieval of all Zoom communications, helping agencies fulfill their transparency and accountability obligations with speed and accuracy.

## Use Cases

### Freedom of Information Act (FOIA) Compliance

FOIA applies primarily to federal agencies, but serves as a model for state-level transparency laws. State and local agencies often face strict deadlines for producing records tied to government decision-making, official meetings, and other agency activities.

ZCM captures and archives all Zoom communications, including Zoom AI Companion generated content. With AI-powered search, compliance teams can quickly locate specific records based on keywords, participants, dates, and more. ZCM Plus enhances these capabilities with advanced eDiscovery, Legal Hold, and customizable workflows.

### Public Records Requests Compliance

Public records laws often cover a broader range of communications, including routine staff emails, informal chats, and internal meetings. Compliance involves long-term archiving and ongoing management of all communication types, often requiring extraordinary manual effort.

ZCM and ZCM Plus integrate with third-party archiving systems and also provide a secure, flexible archiving environment with customizable retention periods and quick access to communication records.

## Benefits of ZCM

### Integrated, Comprehensive Compliance

Capture, archive, and supervise all AI- and human-generated content

### Flexible Storage Options

Store records in your preferred archive, ensuring compliance with mandated retention periods

### Fast Search & eDiscovery

Robust search and legal hold capabilities for all archived content

### AI-Powered Risk Detection

Leverage AI to identify potential compliance issues faster and prioritize them effectively

### AI-Enhanced Supervision Workflows

Use intelligent tools to streamline workflows and conduct oversight more efficiently

### Evolving Coverage

Upcoming support for AI prompts and responses ensures future-ready compliance

### Advanced Risk Management

Data loss prevention, insider risk detection, and proactive compliance tools

### Powered by Theta Lake

Built on the award-winning compliance platform trusted worldwide

## More ZCM Use Cases in Public Sector

- Locate and retrieve specific records quickly
- Thread cross-channel comms in one timeline
- Generate detailed audit trails on demand
- Case management with legal holds
- Automated enforcement and notifications
- Customizable risk detection rules

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